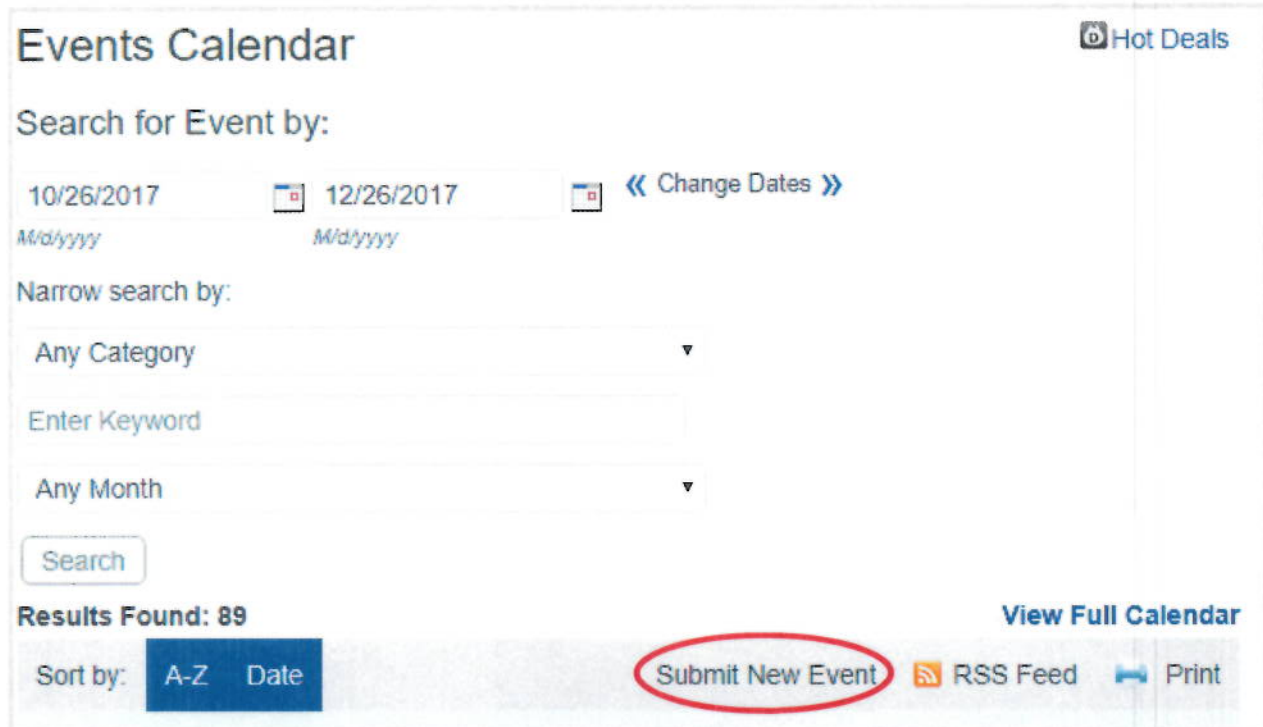


ADDING AN EVENT TO THE COMMUNITY CALENDAR

- Go to <https://explorehutchinson.com/>
- Click on "Community Calendar" in the top menu.
- Click on "Submit New Event" in the grey menu bar on the Community Calendar page.



Events Calendar Hot Deals

Search for Event by:

10/26/2017 12/26/2017 [« Change Dates »](#)

M/d/yyyy *M/d/yyyy*

Narrow search by:

Any Category

Enter Keyword

Any Month

Results Found: 89 [View Full Calendar](#)

Sort by:

- Fill in as much detail for your event as possible. When finished, hit "Submit for Approval" at the bottom of the page.
- After your event has been submitted, we will review and approve the event, then it will appear on the Community Calendar.

MARQUEE INFORMATION

- Each Monday, we review the events listed in the Community Calendar and update the marquee – your event must be listed in the Community Calendar if you wish for it to appear on the marquee. If an event fits the following criteria it will be added to the marquee within two weeks of your event date – no request is required.

Marquee Criteria

1. Event is hosted by a non-profit organization
2. It is a non-recurring event (annual events are acceptable)
3. Event is open to the public
4. Event is located in Hutchinson