



Building Community Excellence One Leader at a Time  
**APPLICATION PACKET**  
2017-2018

Due: August 31, 2017

**\*\*\*Early Bird**– August 1, 2017

**Building Community Leadership**

**Are you ready for a new professional or personal challenge?**

**Is it time to reinvest in yourself?**

**Are you hoping to be more involved in the community?**

**Would you like to learn more about our great community of Hutchinson?**

The Hutchinson Leadership Institute is hosted by the Hutchinson Area Chamber of Commerce and Tourism. This comprehensive program is designed to build community leaders. The Institute provides participants with a unique opportunity to turn knowledge into action through classroom experiences, hands-on activities, and a variety of assessment tools.

This program has had the great privilege of providing community information and leadership training to over 650 graduates, for 29 years. Like any good leader, we don't maintain the status quo. Each year the program undergoes format and curriculum changes in an effort to improve the quality of the experience.

Over the period of nine months, participants will experience 10 days of training, and classes. Each participant will be assigned to a group service project, which will assess community needs, determine a project, and facilitate the project working with other community members and/or groups.

Group work will culminate with a group project presentation at graduation.



## Building Community Excellence One Leader at a Time

Participation in this program will allow you to:

- Sharpen your leadership skills
- Build personal and professional relationships, creating a broader exchange of ideas
- Create meaningful outcomes for your team
- Communicate effectively with others
- Thoughtfully utilize team members' skills and diversity
- Improve and acquire new leadership perspectives and competencies
- Interact with local leaders
- Increase your awareness of local issues
- Have a better understanding of the fabric of the Hutchinson area community
- Become familiar with the countless opportunities available for involvement
- Experience Hutchinson through the eyes of civic, non-profit and business leaders
- Work with a project group to enhance life in Hutchinson

Here's what past participants have said after going through the program:

"I have been through many leadership classes in my life and this class far exceeds any and all I have ever participated in. Thank you for this opportunity to grow and meet these others that are now like family. This was amazing on all levels!!!! Blown Away!!!"

"This program made me realize my potential for growth, both personally and professionally, outside my current circle of influence."

"Leadership Institute has given me an opportunity to learn some new things about myself and the community, as well as given me a wake-up call on some things I have just taken for granted."

"The Leadership class means more self confidence in the workplace and my personal life. I enjoyed getting to know my classmates and building relationships."

# Applicant General Information

PRINT OR TYPE CLEARLY

First and Last Name: \_\_\_\_\_

Preferred First Name (if different than above: \_\_\_\_\_

Business /Organization Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Best email for communication: \_\_\_\_\_

How did you hear about the Leadership Institute Program? Choose all that apply.

- Friend(s)    Past Participants    Chamber Newsletter    Design Team Member (steering)
- Employer    Social Media    Other \_\_\_\_\_

What are three leadership traits you feel you currently possess?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What are three leadership traits you wish to develop?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What do you think are the top three issues facing Hutchinson?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

What do you think are three great opportunities Hutchinson has to offer?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Hutchinson Area Chamber of Commerce & Tourism 2 Main Street South, Hutchinson  
320-587-5252 ExploreHutchinson.com

**Early-Bird Deadline: August 1, 2017 Final Deadline: August 31, 2017**

Questions? Call 320-587-5252 or mary@explorehutchinson.com

**COMMITMENT FORM****Attendance:**

Participants are expected to attend all sessions.

**Participants missing more than one of the ten sessions, will not be eligible to receive a completion certificate.**

Carefully consider your availability to meet on the dates outlined for the program.

September 21* & 22*	December 20	March 21
October 18	January 17	April 18*
November 15	February 21	May 16*

With some exceptions, classes will run from 8:30am-4pm.

- Sept 21 & 22: 7:30am April 18: 7:45 May 16: also our evening banquet

**Group Projects:**

In addition to the monthly sessions, you will be part of a community service project group. Time commitment will be determined by a consensus of the members in your small group. There will be time allowed during some monthly sessions for group project discussions.

**YOUR PERSONAL COMMITMENT**

I have read the Hutchinson Leadership Institute materials and have made appropriate arrangements for program time commitments. I agree to participate in all program sessions.

\_\_\_\_\_  
Name– Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Tuition:**

	Hutchinson Chamber Members	Non-Members
Early-Bird Tuition: Due August 1, 2017	\$550	\$750
Registration by August 31, 2017	\$600	\$800

Registrations received by the early-bird deadline will be charged the lesser rate.

**ALL Tuition MUST BE PAID-IN-FULL by September 15, 2017.**

**Scholarships**– Limited program scholarships may be available for approved candidates that demonstrate a clear need for tuition assistance. If accepted into the Hutchinson Leadership Institute, do you wish to apply for tuition assistance? Yes \_\_\_\_\_ No \_\_\_\_\_

## Payment Information:

Included in Chamber membership

Invoice Business (Chamber Members only)

Check Enclosed: Made out to Hutchinson Area Chamber of Commerce & Tourism

Credit Card Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Card # \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**Early-Bird Deadline: August 1, 2017 Final Deadline: August 31, 2017**

Questions? Call 320-587-5252 or [mary@explorehutchinson.com](mailto:mary@explorehutchinson.com)

**SPONSOR FORM** \* IF you do not have a sponsor, please leave this form blank.

We thank you for your willingness to support a participant in the Hutchinson Leadership Institute. Your role as a sponsor is vital to the success of this program.

Sponsor Name: \_\_\_\_\_

Business /Organization Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Best email for communication: \_\_\_\_\_

**About your Institute Applicant:**

Why do you feel they would be a good candidate for the class?

Why do you hope they will gain from participating in the class?

**Your Sponsor Commitment**

**I have discussed with the applicant the expectations of time, and the commitment of our organization to support them, allowing them time to be at ALL SESSIONS, September through May. I understand the financial commitment and deadlines associated with payment for this program.**

\_\_\_\_\_  
Sponsor Signature

\_\_\_\_\_  
Date

**Sponsor Details**

We highly recommend a sponsor for each participant. Sponsors have an indirect and positive influence on the participant's experience. As a sponsor, you will receive occasional updates throughout the year.

**SAVE THE DATES**

Please join us for these special events:  
September 21– 7:30am– Opening Breakfast  
May 16– Closing Banquet and Graduation 5:30pm